

HAWTHORNE PLACE CONDOMINIUM
Managing Agent Authorization Form

I/WE, _____, owner (s) of unit _____ at Hawthorne Place Condominium,

hereby authorize my/our agent _____, who can be contacted at:
(Name)

_____, to act on my/our behalf for the following: (please check all that apply)
(Phone number)

- Sign / Authorize key releases (Please note that any agreement with the agent regarding entering the unit should be disclosed to the tenant).
- Request In-Unit Repairs (Work Orders)
- Hire contractors to perform interior repairs (subject to the "In Unit Work Rules & Regulations")
- Sign on owner's behalf for all paperwork
- Authorize new residents to move into your unit(s)

- _____
- _____

I/ We understand that as the owner of record I/ we are responsible for the proper repair and maintenance of the referenced condominium unit. As the owner I/we understand that we are responsible for the actions of any designated agents, tenants, and visitor et al authorized by you or through your agent to enter the premises. I/we understand that all costs for work orders will be billed to the unit.

Signature: _____

Date: _____

Signature: _____

Date: _____

Return to: Hawthorne Place Condo
Two Hawthorne Place, Mgmt Office
Boston, MA 02114

Verify: _____ Date: _____